

Curriculum Vitae



Name: **Anuradha Munshi**

Contact Information:

Location: New Jersey 08558

Mobile: 408-218-3113

E-Mail: anumunshi@yahoo.com

Website: <https://anuradhamunshi.com>

Linked-in: <https://www.linkedin.com/in/anuradha-munshi-221b4a3>

Objectives:

I would like to assist in various educational programs working on supporting faculty in arts, sustainable architecture design, urbanism, planning living spaces, landscape arts, structural design, modeling, fashion design, journalism, computation arts, research and small business at your organization. I have diverse cultural experience living in Asia, Europe, Africa and United States. After completing Bachelor's in Architecture my early 6 years' professional experience was as Architect/ Interior Designer, Program Manager, Marketing Real Estate Journal for Commercial and Residential Development in Asia. I have previous film set design experience with Bollywood Art Director Nitin Desai and recently I was chosen as top performer in Sing and Act Category at International Showcase at Disney World Orlando. Prior pandemic I was a western region semifinalist at Cleantech Open 2012 Competition proposing solar public transportation founding a woman owned startup SunDraft Energy. I have some experience in education as assistant teacher Elementary education, mentor mechanical department at San Jose State and energy summit event planning at Stanford University. I have contributed in regional demographic research study for State of the Valley Conference with Joint Venture Silicon Valley. I have previously 10+ years' experience in Cleantech developing research content for sustainability social media platform; additionally managing Energy Management, Environment and Sustainability research and advocacy Programs for various nonprofits at San Francisco Bay Area. I am interested in leadership positions to grow my professional skills working for social impact highlighting needs of culturally diverse and low-income communities.

Skills & Interests:

- Admin, Coordinator, Manager, Public Policy, Social skills, Communication, Customer Support
- Community outreach, Low Income Community Development, Women Cooperatives, nonprofit
- Education, Behavior science, Research, Event Planning, Film/TV, Journalism, social media
- Staff/Vendor Management, Property/ Program Management, Design, Microsoft Word, Excel, MS project
- Climate Policy, Environment Conservation, Solar, EVs, Microgrids

Key Education Qualification:

2014 - 2015	Stanford University Certificate in Advanced Program Management (Electives: Design Thinking) Certificate in Energy Innovation and Emerging Technologies
1994-1999	University of Pune, India 5 Year Bachelor's Degree in Architecture Design, Course Overview: Design Fundamentals, Architectural Drawing & Graphics, Building Technology & Materials, History of Art & Architecture, Climatology, Landscape Design, Building Services, Quantity Surveying & Estimation, Town Planning, Restoration, Building Economics, AutoCad 3D Design, Film & Theatre Set Design, Thesis Institutional Campus Design for Fashion Design
2009 - 2012	De Anza College, Cupertino, CA Energy Management and Climate Policy Certificate
2005 - 2006	Certificate in AutoCAD Computer Aided Design Drafting Platform Certificate of French Language at L' Alliance Francaise ; Paris France Princeton Adult School Performing Arts
2021-2023	Flash Fiction-Short Story Writing Acting for Beginners Fundamentals of Public Speaking

Achievements:

- **Western Region Semifinalist CleanTech Open 2012 Business Accelerator** participant student team De Anza College CA for Startup SunDraft Energy Inc for Smart City Solar Transportation
- **Acterra Awards 2014 for Smart Energy Enterprise Development SEEDZ Program, Joint Venture Silicon Valley** for Corporate Business Centers
- **National Science Foundation Innovation Corps NE Regional Cleantech 2023 Grant Award at Princeton University** <https://icorpsnortheasthub.org>
- **2024 Top Performer ACT & SING** category at **International Showcase Disney World Orlando** hosted by NEXT STAR Productions



PERFORMER RESUME

PERFORMER NAME: ANURADHA MUNSHI (ACTOR/SINGER/MODEL)

Contact Information: Email: anumunshi@yahoo.com Mobile: 408-218-3113 Location: NJ/NY

PERSONAL STATS

Height: 5'3"

Weight: 115 lbs

Hair Color: Black

Eye Color: Dark Brown

DOB: Date of birth: September 10th 1976 **Age Group:** 38-48 Years

Gender: FEMALE

FILM & TELEVISION

Film Title Devdas, Assisted Film Set Designer Art Director Nitin Desai, Bollywood, Mumbai, India

TRAINING

NEXT Star Productions Act - The NEXT Team, Virtual, Skillman, NJ/NY United States

NEXT Star Productions Sing - The NEXT Team, Virtual, Skillman, NJ/NY United States

NEXT Star Productions Modeling - The NEXT Team, Virtual, Skillman, NJ/NY United States

NEXT Star Productions Virtual 4 Sessions with Coach - Jeremy (MADE Mgmt.), Bri Curtis (DDO), Philip Marcus (CTG), Portia Scott (Coast Talent)

Other Courses/Workshops Acting and Writing:

- Acting for Beginners 8 Weeks Course, Instructor Hannah Tamminen, Princeton Adult School NJ
- Public Speaking 6 Week Course, Instructor Hannah Tamminen, Princeton Adult School NJ
- Flash Fiction Short Story Writing for 6 Week Instr. Alyson Dutemple, Princeton Adult School NJ
- Nashville Song Writers Association Meetings professional feedback on songs
- Montgomery Writers Club Meetings for feedback on Short Stories

NEXT SHOWCASE Audition REEL: <https://youtu.be/St2-WxYm5dQ>

Auditions on YouTube: <https://www.youtube.com/@anuradhamunshi6154/videos>

Linked-in: <https://www.linkedin.com/in/anuradha-munshi-221b4a3>

SPECIAL SKILLS

Sports: Yoga, running

Awards: School Performance Certificate, NEXT STAR Showcase Top Performer ACT/SING

Dialects: English, Hindi, Kashmiri

Music: Singer, experience performing in School/University events

Professional Certificate GPA: 3.96 De Anza College and Stanford University CA, United States

Degree: Bachelors in Architecture, Pune University - Thesis: Fashion Institute Campus Design

Clubs or Activities:

- Montgomery NJ Writers Club
- Participant National Science Foundation Innovation Corps Entrepreneurship Program, Princeton Univ

Community Activities, Volunteer Events (Prior 2021 at Bay Area, California)

- San Francisco Fashion Week Event Planning Member
- Energy Program coordinator Sierra Club & County of Santa Clara for Energy Upgrade California
- Green@Home volunteer at Acterra, promoting energy and water efficiency door to door
- Content development for the EcoCloud social media platform for sustainable Silicon Valley
- Event Planning committee member for Stanford University's Silicon Valley Energy Summit
- Program advisor Smart Energy Enterprise Development initiative at Joint Venture Silicon Valley
- Mentor at San Jose State University's Sustainable Mobility for Silicon Valley project working on Solar Integrated pod cars
- Event Organizer and Board Member Norcal Solar Association
- Member American Institute of Architects Committee of Environment, Event Planning

PERSONAL INTERESTS

Art & Architecture, Traveling, Fashion, Computer, Reading, Writing, Dancing, Singing, Watching Movies, Socializing, Event Planning, Organic Farming, Sustainable Living, Cooking, Yoga

Website: <https://anuradhamunshi.com>

Instagram: https://www.instagram.com/anuradha_munshi

Work Experience & Assignments

Founder, Board Member, SunDraft Energy (August 2012–Dec 2021)

Founder, Board Member, ColorEarthGreen (February 2017-Dec 2021)

- **Part Time: Assignments (Advisor and Mentor, Sustainable Public Transit Systems for Silicon Valley, San Jose State University, California (October 2014 – July 2015))**
Assisted Professors providing instructions and guidance to San Jose State University Mechanical Department student teams for Product Design, Urban Planning, Solar Integration and PodCar prototype development. Supervised the Solar Power Design and PodCar Design student teams, as sponsor/partner provided feedback on Proposal for developing a Solar powered Automated Personal Rapid Transport. **Prototype Demo Video:** https://www.youtube.com/watch?v=gcxA1e3n_WU
- Directed SJSU student software team to develop Mobile App demo for PodCar Users drafting requirements, specifications, graphic design and user interface for Payment and Scheduling travel Plan
- Presented Smart Energy Management System Nex Connect Business Proposal at Dept of Energy Accelerator Program for intelligent building integration platforms
- **Consultant Program Manager, CalSoft Labs (October 2014 – July 2015)**
Provide consultancy services establishing Agile product development methodology, Scrum Training, gathering customer feedback and Business Development
- Outreach, Presentation to Business Accelerators and Forums, Business Plan Development for SunDraft Energy including Presentation to Women Expat Forum Group for **ColorEarthGreen** a social platform for developing sustainable communities.

Teacher's Assistant Child Care Careers (April 2021)

Part Time: Child Development and Elementary School Education

Sustainable Community Development Internship Experience with Non-Profit Organizations:

Associate Program Manager, Joint Venture Silicon Valley, CA – (June 2013 – October 2014)

Key Responsibilities:

- Conceptualized and facilitated system design proposal and specifications for Smart Energy Enterprise Development Zone (SEEDZ) that addresses integrated intelligent building management systems, electricity distributed generation, electric vehicle charging and energy storage design implementation for business centers presented at NASA, Google
- Organizing SEEDZ technology expert Advisor meetings
- Assisting team for Silicon Valley Annual Business report publication presented at **State of the Valley Event** at Santa Clara CA

Energy Content Lead, Sustainable Silicon Valley, CA – (Feb 2011 – June 2013)

Key Responsibilities:

- Representing Executive Director for Developing Stakeholder Relationship
- Event Organizing and Planning **Silicon Valley Energy Summit** for Stanford University
- Team building and managed the development of **EcoCloud Social Media platform** for Corporations, utilities, municipal city agencies, Cleantech business, Universities and government stakeholders educating and promoting sustainable best practices
- Evaluated energy tools and sustainability metrics and frameworks for commercial, industrial, and institutional stakeholders on Emerging Sustainable Practices
- Led and managed sustainability, energy, green building, sustainable transportation, water conservation and recycling research and content development teams
- Content Reviewer and Editor Responsibilities
- Requirements, specifications, and user interface development for **EcoCloud Mobile App**
- Analyzed **Social Media Market Survey Reports** using tools like **Google Analytics**
- **Web Development** using **software programs**, tools like **Ning & Drupal**,
- Program Monitoring and Tracking with JIRA web development project management tool
- Program Status Report Presentation to management
- **Publications and Documents:**
Smart Data Center Revolution White Paper for Vantage Data Centers
Submitted Smart Microgrid Network Research Paper, Berkeley Institute of Industrial and System Engineers Journal
eBay and NetApp Sustainability case studies, EcoCloud

O t h e r E n v i r o n m e n t S t e w a r d s h i p E x p e r i e n c e s :

- Member, **American Institute of Architects Committee of the Environment** for organizing educational **workshops for green building** construction industry members
- Board member at **NorCal Solar**– Promoting solar initiatives in SF Bay Area through educational events including organizing **Intersolar** event and **cleantech solar educational tours**
- Volunteered with **Grid Alternatives** for residential Solar Installation and training programs
- Energy Coordinator **Acterra, Green@Home** program at **Sierra Club** fostering Community outreach for Energy Upgrade California Program to reduce electricity, water usage in residential buildings
- Land-Use Urban Planning Coordinator to develop sustainable communities promoting clean city, net zero and zero waste initiatives at **Sierra Club** for City of Sunnyvale, California identifying city projects to satisfy environment protection standards, outreaching with local community leaders to gather resident feedback on sustainable city development projects

A r c h i t e c t u r a l D e s i g n , I n t e r i o r s & C o n s t r u c t i o n M a n a g e m e n t E x p e r i e n c e i n A s i a :

Regional Projects Coordinator/Manager, Shapoorji Pallonji Construction Group (June 2004 – 2005)

Coordinator/Manager for North Region managing multiple **commercial/corporate interior design construction projects** over **100,000 sqft** for clients: **Infogain, Glaxo Smithkline, ITC**

Key responsibilities:

Interior Design Construction Management; Material Management; Project Execution; Quality Control; Supervising Site Staff, external vendors, complete execution of Interior/Civil Works with Air Conditioning, Plumbing and Electrical works; Move in Management and handover of project after removal of defects for corporate business clients; Presentations to leadership

Project Manager, M/s Brick & Earth Real Estate Pvt. Ltd. (August 2003 – May 2004)

Key responsibilities:

- **Marketing, Customer Outreach and Development for Brick & Earth Real Estate Magazine Journal**
- Represented Client for inhouse printing press and building material center development with Project Planning; Selection of the Architect/ Consultants/ Contractors/ Vendors; Approvals from Authorities; Monitoring and Tracking Project Progress using MSWord/Excel; Cost Control; Managing the performance of Contractors; Quality Control; Supervising the complete execution of the building with structural, electrical, and plumbing works; Bill checking and certification

Project Coordinator, M/s Insignia Brooke Real Estate Development (acquired by CB Richard Ellis) (August 2002 – July 2003)

Key responsibilities: Project Management, Project Proposals and Presentations

Specifically involved in the execution of following projects with duties mentioned below:

Risk Management Software	Project Management, monitoring and status tracking with MS Project, Site Analysis; Architect Evaluation; Contractor/Vendor Analysis & recommendation; Scheduling & documenting all progress review & coordination meetings and negotiations; Preparing weekly progress reports; Preparing LOI's/ Work-orders; Coordination at site
India Pvt. Ltd.	
Area- 50,000 sqft	
Wipro Spectramind	Tender audit and review of interior layouts and specifications along with preparation of cost and time estimates

Assistant Architect with Revathi and Vasant Kamath, New Delhi (March 2001 – July 2002)

Assisted in design, preparing architectural and construction drawings; development of low cost residential, school buildings and low-income labor township using local sustainable materials

Assistant Architect with Creative Designers Private Ltd, New Delhi. (September 1999 – January 2001)

Prepared architectural design, lighting, electrical, plumbing, mechanical and structural drawings for multi-unit and single-unit family homes, hotel and commercial centers

I n t e r n s h i p E x p e r i e n c e s :

- **Nitin Desai Studio (2000)** Assisted as **film set designer** for **Bollywood motion picture Devdas**. Weekly onsite film studio set construction assessments.
- **Kothari's & Associate Architects (1998)** Prepared working, structural, electrical, plumbing drawings for Institutional Projects, assisted computer design drafting team, prepared preliminary site analysis and measurements for residential project

Hannah Tamminen

hannahtamminen@gmail.com

(609) 577-2549

May 2, 2023

To Whom This May Concern,

My name is Hannah Tamminen and I am pleased to provide a **reference for Anuradha Munshi**. Anuradha was my student in *Acting for Beginners* in Fall 2022, as well as *Fundamentals of Public Speaking* in Spring 2023 with Princeton Adult School.

In *Acting for Beginners*, a 1.5 hour class that ran once a week for 8 weeks via Zoom, students learned the basics of acting through exercises in imagination, improvisation, and listening while working on material from theater, television, and commercials. In *Fundamentals of Public Speaking*, a 1.5 hour class that ran once a week for 6 weeks via Zoom, students developed techniques in relaxation, vocal variety, body language, and connecting with an audience while presenting prepared and extemporaneous speaking assignments.

During this time, Anuradha has been a thoughtful, engaged, and prepared individual. She is an active participant in class discussions, asking questions for further clarity or offering her input to others when prompted. She genuinely wants to improve in her skills and isn't afraid to put herself out there. When given adjustments, notes, and direction, she listens attentively and does her best to implement what is being asked of her. In addition, she is often the first one to log in to class and treats others with respect and generosity.

Please contact me at the email address or telephone number above if I can provide further information regarding Anuradha.

Sincerely,



Hannah Tamminen

Instructor, *Acting for Beginners* and *Fundamentals of Public Speaking* at Princeton Adult School
M.F.A. Acting - University of California, San Diego
B.A. Theater & English - Skidmore College

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Accretive Solutions

Jim Pappas
Hensel Phelps

Joseph Parisi
Therma

Dave Pine
Supervisor, San Mateo County

Mo Qayoumi
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Robert Raffo
Hood & Strong LLP

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SunPower Corporation

Susan Smarr
Kaiser Permanente

John Sobrato, Sr.
Sobrato Development Companies

Gautam Srivastava
LSI Corporation

Linda Thor
Foot Hill De-Anza Community College District

Michael Uhl
McKinsey & Company, Inc.

Linda Williams
Planned Parenthood Mar Monte

Patricia Williams
Merrill Lynch / Bank of America

Daniel Yost
Orrick, Herrington & Sutcliffe, LLP

March 17th 2014

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

This letter is to verify that Anuradha Munshi volunteered with Joint Venture Silicon Valley during the period of June 2013 to April 2014. The position was for an unpaid volunteer role. Listed below are the roles and responsibilities that Anuradha Munshi performed as during the above mentioned period.

Volunteer Role Title: Program Advisor and Associate Program Manager

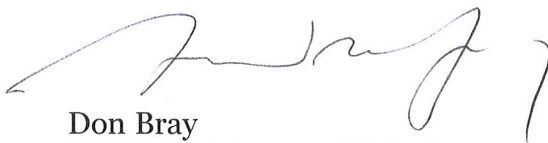
Volunteer Responsibilities:

1. Develop SEEDZ model specifications and use case scenarios to address integrated building energy management systems including Storage, Distributed Grid, Electric Vehicle Integration and Demand Response Management.
2. Develop model use case scenarios for Electric Vehicle integration with buildings, utilities, third party cloud services, storage and demand response systems
3. Assist in regional studies and data analytics

We certify that Anuradha Munshi is an individual who will continue to make good contributions in her role.

If you have any questions, please contact our office.

Sincerely,



Don Bray
Executive Director, SEEDZ



Date: 06/30/2012

To Whom It May Concern:

This is to certify that Anuradha Munshi has worked as an intern with Sustainable Silicon Valley since February 2011 as Energy Lead. She is continuing to provide leadership and oversight on the EcoCloud.

Her key responsibilities include leading and managing the content team for the Energy Section on EcoCloud – a social media platform for sustainability. She has developed and published Case Studies that highlight best practices for sustainability and energy efficiency followed in companies like NetApp and eBay. During this period she has represented Sustainable Silicon Valley on the planning committee for the Silicon Valley Energy Summit 2012 at Stanford University where she has been organizing panel sessions and promoting the event. She has also worked on a Smart Microgrid Network Research Paper for Sustainable Silicon Valley.

Anuradha is knowledgeable, focused and highly professional. She has applied her training as an architect and program manager and her excellent research skills to make a significant contribution of very high quality content to the EcoCloud collaborative site for sustainability. She thinks in a pro-active way about issues of design and impact. I recommend her work most highly.

Sincerely,

A handwritten signature in cursive script that reads "Marianna Grossman".

Marianna Grossman
President & Executive Director
Sustainable Silicon Valley
mgrossman@sustainablesv.org



SHAPOORJI PALLONJI & CO. LTD.
CONSTRUCTION MATERIALS GROUP

New India Centre, 10th Floor,
17, Cooperage Road, Mumbai - 39.
Tel. : 2281 9359 - 62
Fax : 00-91-22-2281 9363
E-mail : rahul@bom2.vsnl.net.in

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms. Anuradha Munshi had been working with us from 01/06/04 to 15/11/04 for our Northern Region at New Delhi on Retainer ship basis.

She was responsible for assisting Project Managers, in construction and material management, quality control and supervising the complete execution of the Projects.

During her tenure with us we found her to be sincere, hardworking, efficient and honest in her duties. She has left the organization on her own accord.

We wish her all the success in her future endeavors.

For **SHAPOORJI PALLONJI & CO. LTD.**

J.K. Chabra
Executive Vice President

DATE : 10/05/07

Insignia Brooke
512, Mercantile House,
15, K. G. Marg,
New Delhi-110 001
Telephone: (91-11) 331 4470/4471
Fax: (91-11) 373 0004
www.insignia-brooke.com



24th July 2003

TO WHOMSOEVER IT MAY CONCERN

We hereby certify that Ms. Anuradha Munshi has been working with Insignia Brooke India Pvt. Ltd. since August'02 as a Project Coordinator with the Project Management Department.

Ms. Anuradha was involved in execution of various projects like **RMSI Noida** and **Wipro Spectramind – Mumbai and New Delhi**. Her scope of work included site analysis, design team evaluation and selection, design development, site coordination, control and monitoring of the procurement and the construction process.

She has been an asset to our organization and we wish her the best in all her future endeavors.

Yours Sincerely,

A handwritten signature in blue ink that reads 'Jaisimha'.

S. C. Jaisimha
(Assistant Director)

Insignia Brooke (India) Pvt. Ltd
512, Mercantile House,
15, K. G. Marg, New Delhi-110001

For Insignia Brooke (India) Pvt. Ltd.

Authorised Signatory

11th, February'2002.

TO WHOMSOEVER IT MAY CONCERN

I hereby certify that Ms. Anuradha Munshi has been working with us since 1st March 2001 as an Assistant Architect.

She has worked on various projects like **Residence of Mr. Hilal at Buchpora (Srinagar), Iqra Public School (Near Haryana) and Worker's Housing in Jindal Township (Raigarh).**

Ms. Anuradha Munshi is a hard working and sincere person. She has shown full involvement with her work during this period and she is always open to learning new ideas and techniques. I wish her luck in her future endeavor.

Yours Sincerely,



Ar. **Revathi Kamath**

REVATHI AND VASANT KAMATH
Architects, Planners
301, N-19, Green Park Extension
New Delhi-110016



CREATIVE DESIGNERS

ARCHITECTS, ENGINEERS
INTERIOR DESIGNERS

OFF 206-208, PANKAJ PLAZA, 7, L.S.C. SURAJMAL VIHAR, DELHI-92 PHONE : 216-6776
RES. : M-36, NAVEEN SHAHDARA, DELHI-32 PHONE : 229-2299

Date: 1st January, 2001

TO WHOMSOEVER IT MAY CONCERN

I hereby certify that Ms. Anuradha Munshi has been working with us since September '99 in our firm "CREATIVE DESIGNERS", Delhi. She has been working as an Assistant Architect here.

We have a team of designers working with us. What stands apart in case of Ms. Anuradha Munshi is first, her in depth knowledge of her subjects and second, her exceptional communication skills. These two qualities combined with her original ideas give her the ability to approach to a design systematically.

Ms. Anuradha is a hard working and a sincere person. She has worked on various projects like designing residences, commercial complex and interiors as well as exteriors of a hotel cum restaurant. She worked on the projects starting from the designing part to the final drawings for the execution. She has always shown enthusiasm and active participation on going to the sites, this has given her the exposure she required for designing the buildings.

I have had the opportunity to notice that Ms. Anuradha is very creative in her thinking and work. Her quest for knowledge is never ending and she is always open to learning new things, she also shows a high degree of concentration and total involvement with the work. She has the ability to assimilate new technological developments with her wide breadth of knowledge in her field.

I confidently recommend Ms. Anuradha for assistantship and can assure you that she will prove to be an asset to your institution.

Gurmeet Singh
01/01/01

Ar. Gurmeet Singh Saini

